

# Procurement Transformation Programme

## 28 September 2015

Equality Impact Assessment

# Procurement Transformation Programme

**Contact:** Tom Booty  
Finance, Assets & Housing  
**Updated:** 7 September 2015

## 1. What type of proposal / decision is being assessed?

A strategic or service plan

## 2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?

The main driver of the Procurement Transformation Programme will be the development and delivery of the revised Procurement Strategy. Once this is developed we will have a clearer understanding of the potential impact of any changes recommended in the strategy on staff and the community. A full equality impact assessment will be undertaken in December 2015 (included as a milestone for the project) following the strategy consultation period. It is at this stage we expect to have a clearer understanding of the procurement policies and proposals and thus will be able to undertake the assessment.

## 3. Does this proposal / decision require an equality impact assessment? If no, please explain why.

*Please note: if the proposal will have an impact on people (staff or the community) then an equality impact assessment **must** be undertaken*

Yes

Full assessment scheduled to be undertaken in December 2015.

## 4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken

*(Please refer to section 1 in the toolkit for guidance)*

Assessment to be undertaken in December 2015.

## 5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-

**reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**  
*(Please refer to section 1 in the toolkit for a description of the protected characteristics)*

Assessment to be undertaken in December 2015.
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**6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**

Assessment to be undertaken in December 2015.
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**7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.**

No	Assessment to be undertaken in December 2015.
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**8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?**

No	Assessment to be undertaken in December 2015.
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Action(s)	Owner	By when?
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**9. Declaration**

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

Review Date:	31/12/15
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Name of Lead Officer for Equality Impact Assessment	Date
Tom Booty	07/09/15

**Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.**

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